

**Lake Land College
Board of Trustees
District No. 517**



Regular Board Meeting No. 675
Board and Administration Center, Room 011
Mattoon, IL
March 13, 2023

Minutes

Call to Order.

Chair Sullivan called the March 13, 2023, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in room 011 of the Board & Administration Center, Mattoon, IL.

Roll Call.

Trustees Physically Present: Mr. Gary Cadwell, Vice-Chair; Mr. Kevin Curtis; Ms. Doris Reynolds; Mr. Dave Storm; Mr. Mike Sullivan, Chair; Ms. Denise Walk and Mr. Thomas Wright, Secretary, and Student Trustee Maggie Kelly.

Trustees Absent: None.

Others Participating via Telephonic or Electronic Means: None.

Others Present: Dr. Jonathan Bullock, President; Dr. Ikemefuna Nwosu, Vice President for Academic Services; Ms. Jean Anne Highland, Chief of Staff; Ms. Seirra Laughunn, Executive Assistant to the President's Office; Dr. Valerie Lynch, Vice President for Student Services; Mr. Greg Nuxoll, Vice President for Business Services; and members of the staff.

Approval of Consent Items.

Trustee Cadwell moved and Trustee Storm seconded to approve the following consent items:

1. Approval of Minutes of February 13, 2023, Regular Meeting.
2. Approval of Minutes of February 13, 2023, Closed Session.
3. Approval of Agenda of March 13, 2023, Board of Trustees Meeting.
4. Bills for Payment and Travel Expenses, Including Trustee Travel Reimbursement.

The following is a summary by funds:

Education Fund	\$	348,918.10
Building Fund	\$	57,787.38
Site & Construction Fund	\$	91,937.50
Bond & Interest Fund	\$	-
Auxiliary Services Fund	\$	105,644.76
Restricted Purposes Fund	\$	335,732.66
Working Cash Fund	\$	-
Audit Fund	\$	-
Liability Insurance Fund	\$	19,120.03
Student Accts Receivables	\$	351,563.57
Total	\$	1,310,704.00

For a summary of trustee travel reimbursement and details of bills refer to:
<https://www.lakelandcollege.edu/board-of-trustees/>

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Hearing of Citizens, Faculty, and Staff.

There were no public comments.

Committee Reports.

ICCTA/Legislative.

Trustee Sullivan reported that he had recently attended the ICCTA meeting where the hot topic was dual credit and dual enrollment with varying opinions from many Illinois community college trustees. He reported that Mr. Brian Durham, Executive Director of Illinois Community College Board, will be providing trustees with further information and clarification on the subjects.

Resource & Development.

Trustee Cadwell, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

Finance.

Trustee Storm, Committee Chair, said the Committee met recently and the Committee's review will be discussed later in the meeting per the agenda.

Buildings & Site.

Trustee Curtis said the Committee had not met since the last regular Board meeting and there was no report at this time.

Foundation.

Trustee Wright highlighted the following information and said this was provided by Ms. Christina Donsbach, Executive Director for College Advancement:

- Thanks to all of our supporters for our 3rd annual "Love a Laker" giving day. We are excited to share we doubled our donations from last year with raising close to \$8,000!
- Our new donor database goes live this month thanks to the great work of our College Advancement staff (Amanda Tucker, Bailey Cole, Donna McCoy and Penny Walk) and ISS team lead, Nate Westendorf. This change will help to streamline many of our processes and will help enhance communication with donors and alumni.
- The next Foundation board meeting takes place on April 12th, prior to the Foundation Scholarship luncheon with donors/students.

Student Report.

Ms. Maggie Kelly, Student Trustee, said the 2023-2024 SGA delegate and Student Trustee applications are available now through March 17. Thanks to a great partnership with the College's ISS department, this process is now entirely through the Laker Hub. This includes both the application and petition signing. The SGA worked with ISS to create this new system and so far it is working out great. It is definitely a less manual process than the pen and paper versions we have done in the past. Students can vote for candidates through the Laker Hub as well. SGA is sponsoring free tacos to students who vote! Members of SGA met with Dr. Valerie Lynch to discuss the increase of tuition rates. The increase will be implemented this summer. This week SAB is partnering with Counseling Services to promote registration. SGA also heard from Emily Hartke of Counseling about the new Navigate registration system. This month, Madilyn Brummer will be submitted as a nominee to the ICCB for the Student Member of the Board. Jordan Oliver was submitted for the Gregg Chadwick Student Service Scholarship. As a reminder to the Board, the Student Recognition Banquet is April 26 at 6 p.m. in the Foundation and Alumni banquet room and all are welcome to attend and RSVP to Lisa Shumard-Shelton in Student Life.

President's Report.

- Lake Land received no payments from the Illinois Department of Juvenile Justice (IDJJ) in February toward the FY 2023 outstanding balance. A total of \$249,200 remains outstanding for IDJJ for FY 2023.
- Lake Land received \$2 million in payments from the Illinois Department of Corrections (IDOC) in February toward the FY 2023 outstanding balance. A total of \$1.1 million remains outstanding for IDOC for FY 2023.
- In February, the College received payments from the State of Illinois for FY 2023 credit hour reimbursement of \$330,225 and an equalization payment of \$544,608. A total of \$1.8 million in credit hour reimbursement and \$2.2 million in equalization remain outstanding for FY 2023.
- The College received \$164,365 in property tax payments in February.

Business Items.

Non-action Items.

Faculty Focus on Advancing Student Success – GAST Grant and Ag Transfer.

Ms. Ryan Wildman, Agriculture Business Instructor, provided updates on use of the Growing Agriculture Science Teacher (GAST) Grant and the Ag Transfer program.

Monthly Data Point Discussion – Summary Results from High School Student Focus Groups.

Dr. Lynn Breer, Director of Institutional Research and Reporting, highlighted the summary results of this focus group project that included several faculty and some administrative staff meeting with students at various area high schools to try to better understand why such a significant percentage choose to not attend any type of post-secondary education.

Update from Navigator News.

Mr. Dustyn Fatheree, Student Life Specialist, presented on the student newspaper, the *Navigator News*.

Proposed Revisions to Board Policy 07.22 – *Change of Curriculum*.

Dr. Valerie Lynch, Vice President for Student Services, requested the Board consider revising the title of Board Policy 07.22 – *Change of Curriculum* per the recommendation of the Academic Standards Committee. Trustees received the proposed revisions. Dr. Lynch recommended the title of “*Change of Program of Study*” in order to coincide with the Academic Standards listed in the College Catalog.

Proposed revisions were submitted as first reading and will be brought back to the Board for approval during the April 2023 regular meeting.

Proposed Revisions to Board Policy 07.36 – Accessibility of College Programs and Facilities and Services for Individuals with Disabilities.

Dr. Ike Nwosu, Vice President for Academic Services, on behalf of the Digital Accessibility Taskforce, recommended the Board consider revising Board Policy 07.36 - *Accessibility of College Programs and Facilities and Services for Individuals with Disabilities*. Trustees received the proposed revisions. Dr. Nwosu reported the Digital Accessibility Task Force has made a request to incorporate a more comprehensive accessibility commitment statement into this policy and include specific language to raise awareness of the concept of "digital accessibility" and to differentiate it from physical accessibility.

Proposed revisions were submitted as first reading and will be brought back to the Board for approval during the April 2023 regular meeting.

Calendar of Events.

Trustees reviewed a calendar of upcoming events. Dr. Bullock highlighted the Employee Recognition Luncheon set for March 29, the Foundation Scholarship & Donor Reception set for April 12, the Annual Organizational Meeting on May 1, Commencement ceremonies on May 12 and the Board Retreat set for May 17.

Action Items.

Approval of Resolution No. 0323-008 for Support of the Extension of the Sullivan TIF District III Redevelopment Project Area.

Trustees heard a recommendation from Dr. Bullock that the Board approve the above-referenced resolution. Trustees reviewed details of the resolution supporting a 12-year extension for the Sullivan Tax Increment Finance (TIF) District III Redevelopment Project Area. Trustees learned this TIF District was established in 2001 with a life of 23 years. Trustees reviewed a summary of the benefits and projects associated with this TIF District to date.

Trustee Curtis moved and Trustee Walk seconded to approve as presented Resolution No. 0323-008 for Support of the Extension of the Sullivan TIF District III Redevelopment Project Area. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Approval of Tuition and Fees Rates for Summer 2023 and Fall 2023.

Trustees heard a recommendation from Trustee Storm, Finance Committee Chairman, to adjust tuition for the summer 2023 and fall 2023 terms back to \$110.50 per credit hour, the same rate charged from summer 2020 through spring 2022. Trustees were reminded that last academic year the college lowered the in-district tuition from \$110.50 to \$100 per credit hour as an historic initiative in response to the pandemic and inflationary pressures for our students. He said that when the Board approved this lowered tuition rate, we informed our students and the College community it would be a one-year reduction. Trustee Storm said the Finance Committee met recently to review this recommendation and the Committee's consensus was to recommend to the Board approval of the administration's recommendations of the tuition and fees rates as presented.

Dr. Bullock said that the tuition adjustment was required in order to maintain fiscal stewardship and adjust for the increasing costs associated with College operations. Dr. Bullock noted that the Lake Land College tuition rate would remain significantly below the statewide average for in-district and out-of-district levels compared to other community colleges. Trustees received a written recommendation from Dr. Bullock on behalf of the Cabinet for this tuition adjustment as well as maintaining the same fees rates for the upcoming summer and fall terms.

Trustee Storm moved and Trustee Curtis seconded to approve as presented the tuition and fees rates for the Summer 2023 and Fall 2023 terms, including in-district tuition being adjusted back to \$110.50 per credit hour, the same rate charged from summer 2020 through spring 2022, and out-of-district and out-of-state tuition rates remaining the same as Academic Year 2023 rates and fees rates remaining the same as Academic Year 2023 rates.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Approval of Academic Calendars.

Trustees heard a presentation from Dr. Lynch, on behalf of the Academic and Enrollment Calendar Committee, for the Board to approve the proposed academic calendars for 2024-2025 and 2025-2026. Trustees received a copy of the proposed calendar summaries.

Dr. Lynch reported that the recommended calendars comply with requirements established in Board Policies 06.03 *Academic Calendar* and 05.20 *Holidays and Summer Work Week* and satisfy the requirements of the Illinois Community College Board and the collective bargaining agreement between the Lake Land College Faculty Association and the Board of Trustees.

Trustee Walk moved and Trustee Reynolds seconded to approve as presented the academic calendars for 2024-2025 and 2025-2026.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Approval of Recipient of the Business Partnership Award.

Trustees heard a recommendation from Dr. Nwosu that the Board approve the nomination of EJ Water Cooperative of Dieterich for the College's 2023 Business Partnership Award. Trustees received a copy of the nomination letter that will be submitted to ICCTA in consideration of their state-level award for the Business Partnership category. Dr. Nwosu's memo and the nomination letter highlighted the basis for this nomination.

Trustee Storm moved and Trustee Cadwell seconded to approve as presented the nomination of EJ Water Cooperative of Dieterich for the College's 2023 Business Partnership Award and nominate EJ Water to ICCTA for consideration of their state-level award in this category.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Approval of Recipient for the Outstanding Full-Time Faculty Award.

Trustees heard a recommendation from Dr. Nwosu to award the 2023 Lake Land College Full-Time Faculty Award to Mr. Greg Powers, Speech Communication/ Broadcasting Instructor and Director of Broadcast Operations.

Trustee Cadwell moved and Trustee Reynolds seconded to approve as presented the nomination of Mr. Greg Powers, Speech Communication/Broadcasting Instructor and Director of Broadcast Operations, for the College's 2023 Full-Time Faculty Award.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Approval of January 2023 Financial Statements.

Trustees reviewed the January 2023 Financial Statements and heard from Mr. Greg Nuxoll, Vice President for Business Services, who highlighted the Financial Statements and significant variances.

Trustee Storm said the Finance Committee met recently to review the Financial Statements and the Committee's consensus was to recommend to the Board approval of the Financial Statements as presented.

Trustee Storm moved and Trustee Reynolds seconded to approve as presented the January 2023 Financial Statements.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Approval of Faculty Tenure Recommendations.

Trustees heard a recommendation from Dr. Nwosu that the Board grant tenure to three full-time faculty including: Ms. Jessica Byers, Nursing Instructor; Ms. Kristine Marler, Cosmetology Instructor; and Ms. Bethany Workman, Nursing Instructor.

Trustee Walk moved and Trustee Curtis seconded to approve the granting of tenure effective with the beginning of the Fall 2023 semester to three full-time faculty including: Ms. Jessica Byers, Nursing Instructor; Ms. Kristine Marler, Cosmetology Instructor; and Ms. Bethany Workman, Nursing Instructor.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Approval of Reemployment of Tenured and Non-Tenured Faculty Members.

Trustees heard a recommendation from Dr. Nwosu that the Board approve the reemployment of tenured and non-tenured faculty members for the 2023/24 academic year.

Trustee Reynolds moved and Trustee Storm seconded to approve as presented the reappointment of tenured and non-tenured faculty members for the 2023/24 academic year.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Approval of Appointment or Reappointment of Division Chairs.

Trustees heard a recommendation from Dr. Nwosu to approve the reappointment of all seven division chairs for academic year 2023/2024. Dr. Bullock said he concurs with Dr. Nwosu's recommendations and respectfully requested the Board to approve the reappointment of seven division chairs as presented.

Trustee Cadwell moved and Trustee Curtis seconded to approve as presented the appointment or reappointment of division chairs for academic year 2022/23 as follows:

- Mr. Ryan Orrick, Agriculture Division
- Ms. Erin Swingler, Allied Health Division
- Ms. Tynia Kessler, Business Division
- Ms. Salisa Hortenstine-Olmsted, Humanities and Communications Division
- Dr. Mike Rudibaugh, Math and Science Division
- Mr. Charles Jarrell, Social Science and Education Division
- Mr. Michael Beavers, Technology Division

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Approval of Proposed Revisions to the Following Board Policies: 05.04.04 – Work Week, 05.36 - Abused and Neglected Child Reporting Policy, 07.01 – Admission of Students, and 11.04 - Discrimination and Harassment.

Trustees reviewed a recommendation from Ms. Dustha Wahls, Director of Human Resources, and Ms. Jean Anne Highland, Chief of Staff, that the Board approve revisions to the four above-referenced Policies. Trustees learned the administration has been reviewing legal updates from Robbins Schwartz, the College's legal counsel, and has determined the college needs to revise the four above-referenced policies due to recently enacted laws or amendments to existing law. Trustees received the recommendations for revisions to these four policies and reviewed a synopsis for these recommendations.

Ms. Highland said that because all four of the above-referenced policy changes became effective January 1, 2023, she respectfully requested the Board waive first reading and approve revisions to the four referenced Board Policies at the March 2023 meeting.

Trustee Walk moved and Trustee Reynolds seconded to approve as presented revisions to Board Policies 05.04.04 – *Work Week*, 05.36 - *Abused and Neglected Child Reporting Policy*, 07.01 – *Admission of Students*, and 11.04 - *Discrimination and Harassment*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Approval of Bid for Learning Resource Center Network Room Air Conditioner.

Trustees heard a recommendation from Mr. Nuxoll for the Board to award the bid from Mechanical Inc. of Champaign, doing business as Helm Service, in the amount of \$65,454 for the Learning Resource Center (LRC) Network Room Air Conditioner Replacement Project No. 2023-005. Trustees received the bid tabulation sheet detailing Helm Service submitting the lowest of three bids received. Mr. Nuxoll said although we received a bid from an in-district vendor, Entec Services of Mattoon, the bid from Helm Service is almost \$30,000 lower.

Trustee Curtis moved and Trustee Storm seconded to approve as presented the bid from Mechanical Inc. of Champaign, doing business as Helm Service, in the amount of \$65,454 for the Learning Resource Center (LRC) Network Room Air Conditioner Replacement Project No. 2023-005.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Declaration of Surplus Items or Equipment.

Mr. Nuxoll requested the Board to declare as surplus 26 Yamaha Portatone Electric Keyboards, Neal Hall furniture that will be replaced this summer as part of the Neal Hall renovation project via the Capital Development Board (CDB), and 28 copier machines, which are included as trade-ins as part of the next agenda item seeking Board approval to purchase

new campus copier machines. He said that if these items are approved by the Board as surplus, then the administration will dispose of them in a manner most beneficial to the College.

Trustee Reynolds moved and Trustee Walk seconded to declare as surplus 26 Yamaha Portatone Electric Keyboards, Neal Hall furniture that will be replaced this summer as part of the Neal Hall renovation project via the Capital Development Board (CDB), and 28 copier machines so that the administration may dispose of these items or equipment in a manner most beneficial to the College.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Approval of Order Agreement with Ricoh USA for Purchase of Campus Copiers and Related Service Contract.

Trustees heard a recommendation from Mr. Nuxoll for the board to approve an order agreement with Ricoh USA for the purchase of 29 new copier units at a cost of \$90,353 and the related five-year service contract. The proposed agreement, which was provided to each Trustee, included the trade in of 28 obsolete copiers, which were requested to be declared as surplus in the preceding action item.

Trustee Reynolds moved and Trustee Curtis seconded to approve as presented the order agreement with Ricoh USA for the purchase of 29 new copier units at a cost of \$90,353 and the related five-year service contract.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Approval of Purchase of Used Truck to Act as the College's Second Snow Plow.

Trustees heard a recommendation from Mr. Nuxoll for the Board to approve the purchase of a used truck, not to exceed \$90,000, that can be outfitted for use as a second snow plow truck, similar to how the new Ford 450 truck, which was purchased last year, has been outfitted. Mr. Nuxoll reported the Ford 450 truck's multi-functional use has been very beneficial to the

College, and that the Physical Plant department could utilize a second truck for the same snow plow and multi-functional use.

Trustee Reynolds moved and Trustee Walk seconded to approve as presented the purchase of a used truck, not to exceed \$90,000 that can be outfitted for use as a second snow plow truck for the College.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Approval of Property, Casualty and Liability Insurance.

Trustees heard a recommendation from Mr. Nuxoll that the Board accept the property, casualty and liability insurance bid submitted by Employers Mutual Casualty (EMC), as our Property and Casualty insurance provider for the upcoming year in the amount of \$207,471 for the coverage period April 15, 2023 through April 15, 2024. Trustees received the summary documentation of the Policy renewal from Dimond Brothers Insurance, the College's property and casualty insurance consultant.

Mr. Nuxoll said that Dimond Brothers Insurance solicited bids from several providers, but all other companies declined to provide a bid, as they did not feel they would be competitive with the incumbent agency, EMC. He said Dimond Brothers also indicated the number of insurance companies willing and capable of covering a College with our building values is minimal. He said despite the fact that the current year proposed bid from EMC reflects a \$22,055, or 11.9%, increase compared to the prior year and EMC is the sole bidder, the administration's recommendation, along with Dimond Brothers, is to accept the bid from EMC.

Mr. Nuxoll reported the main rationale for the increase in the property, casualty and liability insurance premium is a 7% increase on building values and a 4% increase on content values. He said the policy includes an increase of \$12.2 million in total insured building value, with the largest increase of nearly \$6.0 million in the insured value of the Field House.

Trustees also learned that we are still awaiting the earthquake coverage premium from EMC. Mr. Nuxoll said the prior year earthquake premium was \$22,304 and Dimond Brothers believes the current year premium would rise similar to the Property and Casualty Policy. Mr. Nuxoll said the administration believes it would be acceptable to move forward with the earthquake coverage as long as the proposed premium does not exceed a 20% increase over the prior year premium of \$22,304.

Mr. Nuxoll noted that the Finance Committee met on March 9, 2023, for an in-depth review of this agenda item. Committee Chair Storm updated the Board on the Committee's review and said the Committee's consensus was to recommend to the Board approval of this property, casualty and liability insurance renewal as presented.

Trustee Storm moved and Trustee Curtis seconded to approve as presented the property, casualty and liability insurance bid from Employers Mutual Company (EMC), in the amount of \$207,471 for the upcoming policy year April 15, 2023, through April 15, 2024, and the renewal of the earthquake coverage as long as the proposed premium does not exceed a 20% increase over the prior year premium of \$22,304.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Closed Session

7:20 p.m. – Trustee Storm moved and Trustee Curtis seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(1)(5) and (6), to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees; consider the purchase or lease of real property for the use of the college; and to discuss the setting of a price for sale or lease of property owned by the College.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Return to Open Session - Roll Call

7:38 p.m.

Trustees Physically Present: Mr. Gary Cadwell, Vice-Chair; Mr. Kevin Curtis, Ms. Doris Reynolds, Mr. Dave Storm, Mr. Mike Sullivan, Chair; Ms. Denise Walk, Mr. Tom Wright, Secretary; and Student Trustee Ms. Maggie Kelly.

Trustees Absent: None.

Approval of Human Resources Report.

Trustees reviewed the Human Resources Report. Dr. Bullock requested the Board approve the Report as presented and he highlighted some of the recommended personnel changes.

Trustee Cadwell motioned and Trustee Curtis seconded to approve as presented the following standard Human Resources Report.

The following employees are recommended for FMLA leave. Board policy 05.04.12.

Monti, Francesca	2/1/23-4/30/23
Taylor, Deb	1/26/23-4/21/23
Wahls, Dustha	12/20/22-12/20/23 Intermittent

The following positions have been recommended by the Lake Land College President’s Cabinet

Coordinator of Mental Health Services	Level 15
PATH Grant Project Manager	Level 13
Student Wellness Specialist	Level 12

Additional Appointments

The following employees are recommended for additional appointments

	Position	Effective Date
Part-time		
Iheasi, Elfrieda	Newspaper Editor - Student Newspaper	2/23/23
	Primary Position Bookstore Rush Worker	
Jenkins, Elyse	Newspaper Editor - Student Newspaper	2/17/23
	Primary Position College Work Study	

End Additional Appointments

The following employees are ending their additional appointment

	Position	Effective Date
Part-time		
Kaurin, Joy	Adj Reading Instructor	12/16/22
	Primary Position Perkins Specialist	

New Hire-Employees

The following employees are recommended for hire

	Position	Effective Date
Full-time		
Haskett, Hayley	Student Engagement Administrative Asst	3/27/23
Part-time		
Hammer, Donovan	Student Path Recipient	1/9/23
Mullenix, Caleb	Student Path Recipient	1/9/23
Rauschek, Kelly	Technical Support Assistant	2/27/23

Smith, Gregory Basketball Scorers/Timers 1/9/23

Terminations/Resignations

The following employees are terminating employment

	Position	Effective Date
Full-time		
Darst-Smith, Corinne	Correctional Office Assistant	2/17/23
Part-time		
Costantino, Bianca	Police Officer	11/19/22
Davidson, Jo	Police Officer	10/22/22
Seiler, Trent	Police Officer	8/28/22

Transfers/Promotions

The following employee is recommended for a change in position

	Position	Effective Date
Full-time		
Fraser, Brian	Information Security Specialist Transferring from Technical Support Specialist	3/20/23
Sines, James	System Administrator Transferring from Programmer Analyst	03/20/23
Winkleman, Christine	Correctional Office Assistant-Vienna Transferring from Correctional Office Assistant-Murphysboro	2/14/23
Part-time		
Czyzewski, Kennedy	TRIO Destination College Student Specialist Transferring from College Work-study-TRIO	2/3/23

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Kelly voted yes.

Absent: None.

Motion carried.

Other Business. (Non-action)

There was no additional discussion.

Adjournment.

Trustee Curtis moved and Trustee Storm seconded to adjourn the meeting at 7:42 p.m.

There was no further discussion.
Motion carried by unanimous voice vote.

Approved by:

/s/Mike Sullivan
Board Chair

/s/Tom Wright
Board Secretary

*Note – See Board of Trustees web page for any referenced attachments to these minutes.
https://www.lakelandcollege.edu/col/board_minutes/